

## Uniform Committee

Purpose: Manage the issue, care, cleaning, repair, and storage of marching band uniforms and color guard outfits.<sup>1</sup> Work with students, parents, and staff to present a consistent professional uniform appearance at public and competition events.

### Duties:

#### Seasonal Uniform Issue

- Measure and fit students, enter data in uniform database
- Assign and issue uniforms, gear, and garment bags
- Instruct students (Uniform University) in proper and expected care, retrieval, and stowing of uniforms
- These uniform issue events are scheduled at the direction of the Director

#### Pre-Performance Events

- Prior to announced “call time,” ensure uniform storage closet and stage doors are unlocked and that uniform racks are positioned on auditorium stage for quick two-sided student retrieval
- Engage students to check garment bags for completeness. Adjudicate any missing gear issues as smoothly as possible. Report major discrepancies to PBSO Vice President or Head Chaperone for the event. Document any new-issued gear in uniform binder/clipboard.
- Ensure plume bags and plume-recover bags are delivered to the gear trailer for transfer to performance site
- Retrieve Patriot-logo uniform/gear backpacks from storage and check supplies
- Ensure drum major white plumes are in backpack #1
- Verify dual-duty uniform volunteers are issued Chaperone Badges as needed
- Note any uniforms not retrieved by students. Provide the list to the Head Chaperone to verify any excused absences.
- Assign uniform volunteers to walk the “warm-up arc” checking hair-pinning and shako fit
- Provide a uniform/chaperone volunteer at each bus, verifying students have all uniform parts before boarding

#### Performance Events

- Be available at bus debarkation to handle any last minute uniform issues
- Remain available to assist chaperones
- Plume students’ shakos when directed – secure plume bags in trailer
- Deplume shakos to the recycle bags for later storage in plume bags

#### After Performance Event

- Ensure all uniforms and shakos are returned to storage in the proper manner/order.
- Air uniforms if determined they are too wet for immediate storage
- Annotate any missing or mis-stowed uniforms, reporting problems to the Head Chaperone
- Depending on the performance/competition timeframe, Uniform volunteers usually are the last volunteers to leave the school – making very long days

Notes: Uniform volunteers, because of their duties, pair very well with chaperone duties and timing. Many uniform volunteers are sought out by students to solve more than uniform problems – bathrooms, band aids,

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<sup>1</sup> Marching uniforms and Color Guard outfits will be referred to as uniforms interchangeably in this charter

